



**An excellent volunteering opportunity
at a leading local charity:
Treasurer**

We are looking for a Treasurer; someone who has a willingness to support our charity in its work to improve the lives of older people locally & fits the following description:

- ▶ a background in financial management;
- ▶ computer experience including the operation of spreadsheets;
- ▶ used to working as a team player;
- ▶ (preferably) some experience of the voluntary sector.

As a treasurer you would be expected to:

- ▶ Act as a Trustee for the charity;
- ▶ Manage a budget and report on its progress to the Board of Trustees;
- ▶ Keep the charity's financial records and report on them to the Trustees and membership as needed.

*For further details and an application pack please contact Mrs Michelle Todd,
Senior Solutions, Westhoughton Learning Centre, Central Drive, Westhoughton BL5 3DS
tel: 01942 799374 OR email: seniorsolutions50@yahoo.co.uk*



**An excellent volunteering opportunity
at a leading local charity:
Trustees**

We are looking for new Trustees to strengthen our board. Applicants should have a willingness to use their skills and experience to support our charity in its work to improve the lives of older people locally and who fit the following description:

- ▶ Some experience of the voluntary sector;
- ▶ A team player.

Trustees are expected to:

- ▶ Attend meeting of the Board of Trustees;
- ▶ With other Board members, support and oversee the work of the charity.

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